



# NORTHWOOD COLLEGE

FOR GIRLS

GDST

GIRLS' DAY SCHOOL TRUST

## Junior School Special Educational Needs (SEN) Information Report

At Northwood College for Girls we strive to support all pupils to enable them to achieve at school. In order to do this steps are taken to support them through their learning journey. Quality teaching is vital; however for some children there are occasions when further additional support may be needed to help them achieve their targets.

The Special Educational Needs (SEN) Code of Practice: for 0 to 25 years (2014) states that: 'a child or young person has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for them. Where a child or young person has a disability or health condition which requires special educational provision to be made, they will be covered by the SEN definition: 'A child of compulsory school age or a young person has a learning difficulty or disability if they: (a) have a significantly greater difficulty in learning than the majority of others of the same age; or (b) have a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post-16 institutions.'

The four categories for Special Educational Needs and Provision are:

1. Cognition and learning
2. Social, mental and emotional health
3. Communication and interaction
4. Sensory and/or physical

This document is intended to give you information regarding the ways in which we support all our pupils, including those with SEN, in order that they can realise their full potential.

### 1. How does Northwood College for Girls know if students need extra help?

We know pupils need help when:

- Concerns are raised by parents, teachers, teaching assistants or the pupils' previous school.
- Through progress monitoring and the use of a range of screening and assessment tools in school.
- Reports from external agencies.

### 2. What should I do if I think my child has Special Educational Needs?

If you have any concerns regarding your child's progress or well-being, then please contact:

- Your child's class teacher
- Junior School Special Educational Needs Co-ordinator (SENCo) – Mrs R Savva
- Junior School Headteacher – Mrs C Halliday

**3. How will I be kept informed about the support my child is receiving?**

- Parents will be informed by the school if their child is on the Special Needs Register.
- Parents will be informed by the school if their child is receiving additional help.
- Pupils who are on the SEN Register will receive a Pupil Information Profile which will be reviewed each year.
- Pupils who have an Education, Health and Care Plan (EHCP) receive a Pupil Information Profile and Parents are invited to attend the Annual Review meeting. This process is coordinated by the SENCo.

**4. What support is available for my child?**

- Additional support is monitored by the SENCo.
- Additional support may include support in the classroom or intervention in a small group or on a one to one basis not in the classroom. This may be run by a teacher or a teaching assistant.

**5. How will the curriculum be matched to my child's needs?**

- All pupils are entitled to quality first teaching, adapted to students' individual needs to enable them to access the curriculum. Teachers provide differentiated teaching and learning for all students.
- Teachers and/or teaching assistants may be allocated to work with your child in the classroom or in a small group to target more specific needs.
- If appropriate, specialist equipment may be provided for your child.

**6. How will I be informed of my child's progress?**

- You will be able to discuss your child's progress at the Parents' Evenings.
- You will receive a written progress report once a year and a valedictory report at the end of the academic year.

**7. How will you support me to help my child?**

- Class teachers may suggest ways of supporting your child through messages in the diary/message book or at Parents' Evenings.
- Firefly (the school portal) has some strategies for helping with reading and spelling.
- The SENCO may meet with you to suggest ways in which you can support your child at home. In addition, she can signpost you to other professionals for further advice or support.
- If external agencies are involved with your child, then a report is usually provided with recommendations that can be used at home as well as at school.

**8. What support will there be for my child's overall well-being?**

The school offers a wide variety of pastoral support for pupils who are encountering emotional difficulties. These include:

- Members of staff are readily available for pupils who wish to discuss issues and concerns.
- Positive Project.
- Circle time in class.
- Resilience posters discussed fortnightly.

**9. What specialist services and expertise are available at or accessed by the school?**

- Specialist services can be accessed privately or through your child's GP.

**10. What training has been provided for the staff supporting children with SEN?**

- All staff receive training relating to SEND, including:
  - How to identify and support children with a range of neuro diversities.
  - How to support children with an Autistic Spectrum Condition (ASC).
- The SENCo has the National Award for Special Educational Needs Co-ordination.
- The SENCo has the PGCert SpLD Dyslexia.

**11. How will my child be included in activities outside the classroom?**

Activities and school trips are available to all.

- Risk assessments are carried out and procedures put into place to enable all children to participate at the school's discretion and in consultation with parents.

**12. How accessible is the school environment?**

- There are lifts in Bryden Brown, the Performing Arts Centre and Bluebelle House. Disabled toilet facilities are located in the Pavilion, the Performing Arts Centre, the Sports Complex, Bluebelle House, the Junior School and Vincent House.

**13. How will my child be prepared and supported during the transition to and from Northwood College for Girls?**

At Northwood College for Girls we understand that moving school can be quite a challenging time. The strategies to ease this may include meetings with the previous or receiving schools.

**14. How is the decision made about how much support a pupil will receive?**

- Pupils with an EHCP will be allocated appropriate resources as specified. The class teacher and SENCo will monitor progress.
- If concerns are identified due to the pupil's lack of progress or well-being, the class teacher, together with the SENCo, will adjust the level of support accordingly depending on availability.

**15. How will I be involved in discussions about and planning for my child's education?**

All parents are encouraged to contribute to their child's education. This may be through:

- Discussions with the class teacher.
- During Parents' evenings.
- During discussions with the SENCo or other professionals.

When appropriate the views of the pupil are also sought.

**16. Who can I contact for further help?**

If you wish to discuss your child's educational needs, or are unhappy about something regarding your child's school please contact one of the following:

- Your child's class teacher
- Junior School SENCo – Mrs R Savva
- Junior School Headteacher - Mrs C Halliday

The London Borough of Hillingdon local offer information can be found at:  
<http://search3.openobjects.com/kb5/hillingdon/fsd/localoffer.page>